



# Peters Township School District

**AGENDA  
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
TUESDAY, JANUARY 16, 2024 AT 7:30 PM  
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

➤ Celebration of Excellence

PUBLIC COMMENT ON AGENDA AND OTHER ITEMS

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment. Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online. All speakers are reminded to state their name and resident status for the minutes.

PRESIDENT'S COMMENTS

Executive Sessions were held on December 18, 2023 and immediately prior to this meeting to discuss personnel and litigation matters.

Appointment of Board Committees:

<u>Committee:</u>	<u>Chair:</u>	<u>Vice-Chair:</u>
Buildings, Grounds, and Transportation	Rebecca Bowman	Alex O'Neill
Education	Shari Payne	Alexandra Binsse
Finance	Rolf Briegel	Jason Camilletti
Personnel	Daniel Taylor	
Policy	Lisa Anderson	Kathleen Chaudhari
	<u>Representative:</u>	<u>Alternate:</u>
PSBA	Lisa Anderson	
SHASDA	Rolf Briegel	
WACTC	Rebecca Bowman	Kathleen Chaudhari

NEW BUSINESS

I. BUSINESS OFFICE

**RECOMMENDATION:** Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated November 20, 2023, the Reorganization Meeting dated December 4, 2023 and the Special Board Meeting dated December 18, 2023.
2. Approval of the Treasurer's Reports for November 2023 and December 2023 with a balance of \$28,163,111.19.
3. Approval of the General Fund bills for November 17, 2023 through January 11, 2024.
4. Approval of the Capital Facilities Fund bills for November 17, 2023 through January 11, 2024.
5. Approval of the Food Service Fund bills for November 17, 2023 through January 11, 2024.
6. Approval of the McMurray Elementary School Activity Fund reports for November 2023 and December 2023.
7. Approval of the Middle School Activity Fund reports for November 2023 and December 2023.
8. Approval of the High School Athletic Fund reports for November 2023 and December 2023.
9. Approval of the High School Activity Fund reports for November 2023 and December 2023.
10. Approval of the High School Coffee Shop Activity Fund reports for November 2023 and December 2023.

## II. BOARD COMMITTEES

### **Personnel**

Daniel Taylor

1. **RECOMMENDATION:** Move to approve salary adjustments for the 2023-24 school year for Act 93 administrators in accordance with the Act 93 agreement and as presented.
2. **RECOMMENDATION:** Move to re-appoint Brian Geyer as the Peters Township School District Representative to the Peters Township Parks and Recreation Board for a three (3) year term commencing after Peters Township Council approval and ending on December 31, 2026.

### **Buildings and Grounds**

Rebecca Bowman

Act 39 Compliance Report

### **Education**

Shari Payne

### **Finance**

Rolf Briegel

3. **RECOMMENDATION:** Move to approve an hourly rate of \$175.00 per hour for Solicitor services from Weiss Burkardt Kramer, LLC commencing January 1, 2024. This is an increase of \$20.00 per hour over the previous rate. All other terms of the Solicitor reappointment remain the same.

### **Policy**

Lisa Anderson

### **PSBA**

Lisa Anderson

## **Western Area Career and Technology Center**

Rebecca Bowman

The next Joint Operating Committee meeting will be held on January 24, 2024.

At the regional Skills USA competition, Emma Affleck of Peters placed third in the Firefighting competition. Overall, WACTC had four (4) students who will advance to the Pennsylvania State Leadership Conference in April 2024.

In addition, to the five grant proposals already submitted, WACTC is looking for a grant for new vehicles for internal school transportation.

WACTC is fully staffed. The Joint Operating Committee also reviewed the audit report: WACTC received a clean management letter.

WACTC won an \$85,000 competitive equipment grant. This year, for the first time, it is not a matching grant, meaning that WACTC does not have to come up with an equal amount in order to utilize the grant funds.

As of November 15, 2023, Peters Township School District had 52 student enrolled in WACTC. Five of the nine sending schools have students in co-ops; Peters is not one of them.

## **Intermediate Unit**

The next Board of Directors meeting will be held on January 25, 2024.

## SUPERINTENDENT’S AGENDA

### III. CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

January 2023-2024-01

2. Approve the following **student teacher/observer/intern** for the 2023–24 school year. All compliance documents for the following individuals are on file.

Name:	Courtney Wolf
Dates of Assignment:	1/16/24 - 5/4/24
College or University:	Waynesburg University
Curriculum Major:	Doctoral Counseling Program
PTSD Teacher & Bldg.:	Jane Zupancic (IU1 Social Worker)/High School
Assignment:	Practicum

3. Approve the following as **day-to-day substitute certificated personnel** for the 2023–24 school year:

Eugenia Chirino - Spanish K-12 and Art K-12  
Mikayla DiCesare - Grades PK-4  
Christelle Irani - Nurse  
Lauren Lober - Grades PK-4  
Devon Strimel - Business Computer Information Technology K-12  
Samantha Szewczyk - Grades PK-4

#### IV. NON-CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

January 2023-2024-02  
January 2023-2024-03  
January 2023-2024-04

2. Approve the following **resignations:**

Name: Kathleen Paul  
Position: Cafeteria Food Service General Helper  
Assignment: High School  
Effective: December 31, 2023

Name: Linda Klobcar  
Position: Cafeteria Food Service General Helper  
Assignment: McMurray Elementary  
Effective: December 14, 2023

3. Approve the following **new hire:**

Name: Matthew Crisson  
Position: Part Time Mail Carrier/Inventory Clerk  
Assignment: Buildings and Grounds  
Salary: \$16.77/hr.  
Effective: January 22, 2024  
Replacing: Lawrence Garcia

4. Approve the following **day-to-day non-teaching substitutes** for the 2023–24 school year:

Kathleen Paul - Cafeteria Food Service  
Tyler Smida - Paraprofessional

V. EXTRA-DUTY PERSONNEL/PROGRAMS

**RECOMMENDATION:** Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following extra-duty Athletic personnel for the 2023–24 school year: (attachments)

**HIGH SCHOOL**

**Winter**

Wrestling, Volunteer Coach

Brian Green

**Spring**

Lacrosse, Boys Volunteer Coach

Kevin Dowd

Lacrosse, Girls Volunteer Coach

Laney Naille

Softball, Assistant Coach

Patrick Cantini

2. Approve the following Personnel as **Support Personnel for Athletics** for the 2023–24 school year. (e.g., ticket takers, ticket sellers, crowd control, announcers, scorekeepers, judges, etc.)

Jessica Ferragonio

Tanya Hileman

3. Approve the following **renewal of extra-duty Athletics personnel** for the 2024–25 school year.

**HIGH SCHOOL**

**Fall**

Cross Country, Head Coach

Kristin Sortino

Field Hockey, Head Coach

Kelly Meenan

Football, Head Coach

Thomas Plack

Golf, Boys Head Coach

David Kuhn

Golf, Girls Head Coach

Michael Lacey

Soccer, Boys Head Coach

Robert Dyer

Soccer, Girls Head Coach

Patrick Vereb

Tennis, Girls Head Coach

Brandt Bowman

Volleyball, Girls Head Coach

Terrance Kelly

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachments)  
(Employees/Representatives will not be reimbursed for meals included in the conference.)

Name: Dr. Jennifer Murphy, Deputy Superintendent – District Admin. Offices  
Activity: High School Innovation Tour  
Dates: January 24 – 25, 2024  
Location: Cleveland, OH  
Estimated Cost: \$44.67

Name: Andrew Thomas, Assistant Business Manager – District Admin. Offices  
Activity: Pennsylvania Association of School Business Officials (PASBO)  
69<sup>th</sup> Annual Conference  
Dates: March 5 – 8, 2024  
Location: Hershey, PA  
Estimated Cost: \$424.94

## VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

**RECOMMENDATION:** Consider a motion to approve the Educational Programs and Student Activities subject to cancelation or change by the Superintendent for health and safety reasons as follows:

### 1. Approve the following **fundraising** activities:

Organization: Color Guard – High School  
Purpose: Team Expenses  
Dates: January 18 – 29, 2024  
Location: Pleasant Valley Elementary  
Activity: Winter Guard Clinic

Organization: Music Boosters – High School  
Purpose: Club Expenses  
Dates: January 26 – January 27, 2024  
Location: High School  
Activity: Meatballs and Music

Organization: Interact Club – High School  
Purpose: Club Expenses  
Dates: February 22, 2024  
Location: High School  
Activity: Bingo Night

Organization: Boys Volleyball Boosters – High School  
Purpose: Team Expenses  
Dates: March 1 – 31, 2024  
Location: Community  
Activity: T-Shirt Sales

Organization: Boys Volleyball Boosters – High School  
Purpose: Team Expenses  
Dates: March 1 – June 11, 2024  
Location: High School  
Activity: Concessions

Organization: Boys Volleyball Boosters – High School  
Purpose: Team Expenses  
Dates: March 15 – 19, 2024  
Location: Community  
Activity: Basketball Pool

Organization:	Library Assistants – High School
Purpose:	Group Expenses
Dates:	March 18 – 22, 2024
Location:	High School
Activity:	Library Arts Cafe
Organization:	Track and Field Boosters – High School
Purpose:	Team Expenses
Dates:	March 23, 2024
Location:	High School
Activity:	Mattress Sale
Organization:	Interact Club – High School
Purpose:	Club Expenses
Dates:	March 24, 2024
Location:	High School
Activity:	Autism Carnival
Organization:	Boys Volleyball Boosters – High School
Purpose:	Team Expenses
Dates:	March 29 – April 5, 2024
Location:	Community
Activity:	Pepperoni Sales
Organization:	Dance Team Boosters – High School
Purpose:	Team Expenses
Dates:	June 12 – 13, 2024
Location:	Middle School
Activity:	Dance Clinic
Organization:	Yearbook and News Magazine – High School
Purpose:	Club Expenses
Dates:	August 1, 2024 – March 31, 2025
Location:	Community
Activity:	Senior and Business Ad Sales
Organization:	Yearbook – High School
Purpose:	Club Expenses
Dates:	August 1, 2024 – June 1, 2025
Location:	Community
Activity:	Yearbook Sales

Organization: Media Department – High School  
Purpose: Club Expenses  
Dates: October 1, 2024 – December 30, 2024  
Location: Community  
Activity: Media T-Shirt Sales

2. Approve the following **student trips:** (attachments)

Organization: Wrestling Team – High School  
Advisor: Derrick Evanovich  
Purpose: PIAA State Wrestling Team Finals  
Dates: February 7 – 11, 2024  
Location: Hershey, PA  
Cost to Dist.: \$9,444.62

Organization: Winter Indoor Track Team – High School  
Advisor: Justin Pinto  
Purpose: Pennsylvania Track and Field Coaches Association (PTFCA) State Finals  
Dates: February 24 – 25, 2024  
Location: State College, PA  
Cost to Dist.: \$1,710.00

Organization: Future Business Leaders of America (FBLA) – High School  
Advisors: John Good and Sarah Palermo  
Purpose: 2024 FBLA State Leadership Conference & Competition  
Dates: April 7 – 10, 2024  
Location: Hershey, PA  
Cost to Dist.: \$6,638.76

## VIII. OTHER

**RECOMMENDATION:** Consider a motion to approve other recommendations as follows:

1. Approve the 2024–25 School Calendar. We are requesting ACT 80 approval for August 14, 2024, August 15, 2024, August 16, 2024, November 27, 2024 and February 14, 2025. (attachment)
2. Approve Resolution No. 2024-01-16A designating local holidays for the 2024–25 school year. (attachment)
3. Accept a “Cash for Classrooms” grant from Kickline Dance Center valued at \$1,538.94. Recipients are Peters Township High School teachers, Robin Hodgin-Frick (\$227.78), Katelyn Rose (\$250.00), Bettina Lemmon and Leah Blasso (\$476.80), Middle School teacher, Lisa Clark (\$250.00), McMurray Elementary teachers, Jamie Oney and Megan Mongillo (\$200.00), and Pleasant Valley Elementary teacher, Lisa Mascellino (\$134.36).
4. Accept a \$200.00 donation from Mr. Joseph Falbo to Peters Township School District for Pleasant Valley Elementary School.
5. Accept a \$200.00 donation from Mr. Joseph Falbo to Peters Township School District for Bower Hill Elementary School.
6. Accept a \$251.89 donation from the Bower Hill Parent Teacher Association (PTA) to Peters Township School District for the music department at Bower Hill Elementary School.
7. Accept the donation of one (1) Voxelab 3D Printer and cartridges from Financial Fuel Services to Peters Township School District for the Peters Township High School valued at \$300.00.
8. Accept a Granting Educators Opportunities (GEO) grant donation for Peters Township School District staff members at Bower Hill, Pleasant Valley, McMurray Elementary Schools, Peters Township Middle School and Peters Township High School valued at \$7,402.07 from the Peters Township Education Foundation.
9. Accept an Educational Improvement Organization (EIO) Fund grant from Washington County Community Foundation in the amount of \$5,000.00 for the Peters Township School District to support elementary science and technology. This EIO Fund grant was sponsored by Washington Financial Bank.
10. Approve a disciplinary recommendation for a student #23-24-02.
11. Authorize Administration to solicit bids for athletic supplies and equipment for the 2024–25 school year.
12. Approve the sale of wood shelving for library books to the Intermediate Unit 1 for \$500.00.

13. Exonerate Jordan Tax Service Incorporated for lien 2023 real estate taxes for the 2023–24 school year.
14. Approve the following **drivers** from Mlaker L.L.C. Student Transportation for the 2023-24 school year:
- Austyn Ditillo  
Jessica Guest  
Cindy Osborne  
Michael Purvis  
Chandler Veverka

#### BOARD INFORMATION

#### PUBLIC COMMENT ON AGENDA ITEMS ONLY

#### SOLICITOR’S REPORT

#### CORRESPONDENCE AND MATTERS OF INFORMATION

##### February Board Meeting:

Tuesday, February 20, 2024 at 7:30 p.m.      Regular Board Meeting

##### March Board Meeting:

Monday, March 18, 2024 at 7:30 p.m.      Regular Board Meeting

#### MOTION TO ADJOURN